

RECORD OF PROCEEDINGS

BOARD OF TRUSTEES REGULAR SESSION

Held: November 21, 2016

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The Board of Sheffield Township Trustees of Sheffield Township convened in regular session from 6:00 P.M. to 7:05 P.M. in the Sheffield Township Administrative Building 166 Clinton Ave. Lorain, OH 44055. Vice Chairman Parsons called the meeting to order with the following members and visitors present:

Mr. Timothy Mihalcik	Excused	Ms. Patricia Echko	Present
Mr. Chad Parsons	Present	Mr. Mark D Horton	Present

EMPLOYEES: Andy Serfozo, Cindy Caldwell, Dave Underwood, Joe Bandagski, Mark Naro

VISITORS: Michelle Pullin, Polly Onderko, Rolland Moore, Tom Maltarich

The pledge was recited; a moment of silent reflection observed and the roll call was taken. Trustee Mihalcik requested to be excused from the meeting. Fiscal Officer Echko, Trustee Parsons, and Trustee Horton were in attendance. A motion and 2nd was made to pay all bills viewed and signed. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

General (2325-16)

A motion and 2nd was made to accept the minutes as printed. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

General (2326-16)

Fiscal Officer Echko reported NOPEC has entered into a contract with NexAir to provide electricity beginning January 1, 2017. The Fire Grant application was given to Trustee Horton to review. The research has been completed and Fiscal Officer Echko recommends the Trustees put a price of \$10,000.00 on the dump truck if it is to be sold to Clearview School District. The price includes blade, salter, and lights. A motion and 2nd was made to move forward and let CHS know the price is \$10,000.00 and see what terms they are offering for repayment. Miss Echko will contact the Treasurer of the School District. A roll call vote was taken 2 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Mark D Horton, Aye.

General (2327-16)

OTARMA

It is time to vote for our OTARMA representatives. Marsha Funk of Brownhelm is running for re-election on the OTARMA Board. The Trustees want to cast their vote on the form for Marsha Funk.

Road Department

Road Superintendent Dave Underwood has set an EPA meeting for 5:30 on December 19, 2016. This meeting will be held prior to the regular monthly Trustees meeting. The SWAC application is coming along. The County Engineer has been asked for assistance in completing the application because it is the first time the Township has applied for this type of Grant. Two projects are being requested \$22,075.00 for the Lowell Ave. project for storm tile and \$15,560.00 to clean out the abandoned detention basin behind Glen Oaks Apartments. A motion and 2nd was made to submit the application for the Lowell Street project. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

General (2329-16)

A motion and 2nd was made to submit the Glen Oaks Detention Basin Phase I project to remove trees and debris from the basin. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

General (2330-16)

Pete Swick and Joe Arendt from the Engineers are assisting with the completion of these SWAC grant applications. 344 Cubic yards of leaves have been collected year to date.. 55 ton of base material was used to repair the base on Grove Ave. Leaves will be collected daily until the winter weather arrives. Dave attended an OSHA meeting on November 19 at safety council. Base repair has been postponed due to winter weather. The orange barrel in front of our Township Hall is marking a broken tile. It will be repaired.

Fire Department

Chief Bandagski reported 88 ambulance incidents and 19 fire calls for the month of October, 2016. The live burn training at Elyria Township went well. 5 of our fire personnel attended. There were plenty of compliments from the community for the involvement of the Fire/EMS department during Halloween.

Web Master

Polly Onderko reports there are some email issues being worked out.

Zoning Department

Zoning Inspector, Mark Naro, reported 7 violation letters were sent out and 5 permits issued for the month of October 2016. Jacob Young is being evicted from 4452 Clifton Ave... Mr. Naro requested a resolution to proceed with foreclosure and eviction assistance from the County Prosecutor. Miss Echko questioned the wording and requested the Trustees allow her to talk to Chris Pyanowski, the Prosecutor for the land bank. Miss Echko will attending a land bank meeting on Nov. 22, 2016 and will get the details. A 505.87 for the 1646 School street property has been sent. The hearing is set for tonight. A motion and 2nd was made to go into the public hearing on the Varner property. A roll call vote was taken 2 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Mark D Horton, Aye.

General (2333-16)

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Public Hearing

The oath was administered by the Fiscal Office for all those present wishing to give testimony in this hearing. Dean Varner was not in attendance and there was no one present to give testimony. Mark Naro explained Mrs. Dennis, the next door neighbor, is concerned with the unattended chickens, feces from the chickens, debris, vehicles and general deplorable condition of the home. Trustee Parsons told Mr. Naro to call the APL to take care of the chickens; the Health Dept. to be advised of the condition of the home; call Sugar Ridge about removing vehicles, and call Service Pro to see what needs to be done to abate the chicken waste in the backyard. A motion and 2nd was made by the Trustees have all these people in line to make this happen by December 19, 2016. This deadline is being given to get this problem moving forward and return to the regular meeting. A roll call vote was taken 2 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Mark D Horton, Aye. **General (2334-16)**

Trustee Horton asked Mr. Naro why nothing has been done about the boats at 5150 Toledo Ave. Trustee Horton brought up Zoning Resolution section 1512. It clearly states no vehicles are to be parked in the front yard. He also told the Zoning Department all issued permits must be given to all Trustees in addition all fire inspections should also be forwarded to the Trustees.

A motion and 2nd was made to hear from the public present. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye. **General (2335-16)**

No public comments. A motion and 2nd was made to return to the regular meeting. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye. **General (2336-16)**

OLD BUSINESS

Trustee Parsons is concerned with the water that puddles by the stop sign at E. 43rd St and Broadway by Jeanie Rose's house. He asked Mr. Underwood to look into the problem with the County and try to get an answer. Chief Bandagski now has a smartphone and can send and receive text messages.

New Business

The Manfredonia home on the North West corner of Oroszy and North Ridge Road would like to have guard rails installed because people go through her yard. Mrs. Manfredonia says it is a chronic problem. North Ridge Road is a County Road and she would have to get in contact with them.

Mr. Richard Rancher would like to have his wife spot lighted in the Newsletter in the spring. Polly said she would get some information and get it put up on the Web site.

Miss Echko met with the risk manager for the bi annual meeting. She wants the newsletters distributed in another way other than door to door. They are concerned with children approaching doors on behalf of the township and the liability involved. The Web master and Hall rental person must sign hold harmless letters for the township. This goes along with getting copies of BWC certificates from anyone providing services to the Township.

A motion and 2nd was made to go into executive session regarding health insurance. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye. **General (2337-16)**

A motion and 2nd was made to return to the regular order of business. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye. **General (2338-16)**

The County Health Insurance is giving all participants a 3 month moratorium on health insurance premiums, the Trustees not receiving health care are given a quarter of the amount paid on behalf of employees on the family plan. A motion and 2nd was made to annualize the 9 months of premium to be paid in 2017 so all monthly checks will reflect the same amount each month. A roll call vote was taken 3 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye. **General (2339-16)**

The meeting was adjourned till December 19, 2016 at 6:00 P.M. at the Sheffield Township Administrative Building 5166 Clinton Ave. Lorain, OH 44055.

Mr. Chad Parsons

Ms. Patricia Echko