

# RECORD OF PROCEEDINGS

## BOARD OF TRUSTEES REGULAR SESSION

Held: January 16, 2017

Page 1 of 2

The Board of Sheffield Township Trustees of Sheffield Township convened in regular session from 6:00 P.M. to 6:50 P.M. in the Sheffield Township Administrative Building 5166 Clinton Ave. Lorain, OH 44055. Chairman Chad Parsons called the meeting to order with the following members and visitors present:

Mr. Timothy Mihalcik	Present	Ms. Patricia Echko	Present
Mr. Chad Parsons	Present	Mr. Mark D Horton	Present

**EMPLOYEES:** Cindy Caldwell, Dave Underwood, Joe Bandagski

**VISITORS:** Bob Caldwell, Linda Greene, Rolland Moore, Tom Maltarich

### Opening

The meeting was called to order by Chairman Chad Parsons; the pledge to the flag was recited; and a moment of silent reflection was observed. Chairman Parsons reported Trustee Mihalcik has been detained and is on his way to the Township. As Chairman for 2017 Trustee Parsons gave his rules for the meetings. 1. He expects everyone to be respectful. 2. All comments are to be addressed to the Board of Trustees and not to the Department heads. 3. If Chairman taps on the table you are to consider yourself out of order. 4. He asked that respect is given for each person in attendance.

A motion and 2nd was made to accept the minutes from the 12-19-16 regular meeting. A roll call vote was taken 2. ayes Votes were; Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

**General (2361-17)**

A motion and 2nd was made to accept the minutes from the 12-30-16 re-organizational meeting. A roll call vote was taken 2 ayes. Votes were: Mr. Mark D Horton, Aye; Mr. Chad Parsons, Aye.

**General (2362-17)**

### Fiscal Officer Report

Patricia Echko, Fiscal Officer reported the NOPEC energy efficiency grant was approved to replace the storefront glass in the foyer of the township hall. NOPEC has a "DO NOT KNOCK" program so township residents can sign up and have a sign to warn solicitors of energy to stay away. The Information will be sent to Polly for the website.

**Resolution 001-2017** is to renew the light levy on the May 2, 2017 ballot to generate \$28,101.00 A motion and 2nd was made to move forward to putting renewal on the ballot. A roll call vote was taken 3 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Timothy Mihalcik, Aye; Mr. Mark D Horton, Aye.

**Resolution (001-2017)**

**Resolution 002-2017** is to put a 1.0 mil renewal for current expense on the May 2, 2017 ballot. This levy will generate \$18,201.00 in revenue. A motion and 2nd was made to put this renewal on the ballot. A roll call vote was taken 3 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Mark D Horton, Aye; Mr. Timothy Mihalcik, Aye.

**Resolution (002-2017)**

### Zoning Department

Trustee Parsons said he excused Mr. Naro from attending this monthly meeting. Cindy Caldwell, Zoning Secretary reported two permits were issued in December in the amount of \$155.00. 1 letter was sent out. Cindy sent the permits to the County Auditor. Cindy expressed her frustrations with getting last minute communications from the Zoning Inspector and putting her on the spot to act on his behalf or putting the blame on her for things not getting out in a timely manner. This is not a one-time occurrence but has become a chronic problem. The Trustees said they appreciated her honesty and will try to rectify this problem.

### Road Department

Dave Underwood, Road Superintendent reported they have been cold patching as weather permits; working on flooded areas around the township; cleaning leaves out of catch basins and tile. The great hall project is moving right along. There were some electrical issues and the concrete had to be cut but the project will be completed on time for the next hall rental.

# RECORD OF PROCEEDINGS

## BOARD OF TRUSTEES REGULAR SESSION

Held: January 16, 2017

Page 2 of 2

### **Fire Department**

Chief Bandagski reported 114 call for December; 96 ambulance incidents and 18 fire calls. The annual arson class is being held in February. Rich Husar and Chris Davis are willing to attend on our behalf. Miss Echko was given the information to register these two for the class. The total number of call including Fire and EMS totaled 1174 for 2016.

A motion and 2nd was made to hear from the public present. A roll call vote was taken 3 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Mark D Horton, Aye; Mr. Timothy Mihalcik, Aye.

*Motion* (2366-17)

### **Public Comments**

**Tom Maltarich** asked about the proposed Homeless Apartments building at the Sheffield Centre. To date no one has contacted the Township regarding the project. Trustee Parsons said he thinks it is a NO GO. **Linda Greene**, hall rental coordinator would like to have the Trustees expand the hall rental guidelines so she has some direction. If they want the hall longer than noon to 5:00 what will be the additional cost? What is the firm price for a funeral luncheon during the week? It appears many people rent the hall from out of the area but have a resident rent it for them. Is there a limit to the number of times someone can rent the hall annually? What is the absolute latest an event can last? If the hall is given for use to a non-profit what proof is needed and shouldn't the Trustees approve the free room use in a meeting so it is of record? What about employees, who get the hall for free, who don't clean up appropriately? Miss Echko offered a price solution for extra hours. The current rate of hall rental is \$30.00 per hour. The additional price for added hours could be time and a half at \$45.00 per each hour added. The Trustees said they would get back to her.

A motion and 2nd was made to return to the regular meeting. A roll call vote was taken 3 ayes. Votes were: Mr. Chad Parsons, Aye; Mr. Timothy Mihalcik, Aye; Mr. Mark D Horton, Aye.

*Motion* (2367-17)

### **Business**

The title to the Dump truck was signed over to Clearview High School and \$10,000.00 was paid. The Trash truck is scheduled to be removed by Sugar Ridge Towing. It won't start. The next meeting is Presidents Day but a decision was made to keep it on Monday February 20, 2017. Cherry Pie and Coffee will be served following the meeting in honor of Presidents Day.

The meeting was adjourned till February 20, 2017 at 6:00 P.M. at the Sheffield Township Administrative Building 5166 Clinton Ave. Lorain, OH 44055.

---

Mr. Chad Parsons

---

Ms. Patricia Echko

All formal actions of the Board of Sheffield Township Trustees of Sheffield Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.